



South Holland Public Library

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16250 Wausau Avenue • South Holland, IL 60473 • Phone: (708) 527-3150 • Fax: (708) 331-6557

SOUTH HOLLAND PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING AGENDA
December 18, 2023 6:00 p.m.

- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INTRODUCTION OF GUESTS**
- 4) **PUBLIC COMMENTS**

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

- 5) **CORRESPONDENCE**
- 6) **APPROVAL OF MINUTES**

a. Approval of the minutes from the regularly scheduled meeting on November 20, 2023 *

- 7) **APPROVAL OF BILLS**

a. Approval of the December 18, 2023 bills. *

- 8) **FINANCIAL REPORTS**

- a. Approval of the *Revenue & Expenditure Reports Year-to-Date* for December 2023. *
- b. Review Village Financials*

- 9) **COMMITTEE REPORTS**

- a. Building & Grounds
- b. Finance —Schedule Finance Committee meetings for January and March 2024

- 10) **UNFINISHED BUSINESS**

- 11) **NEW BUSINESS**

- a. Per Capita Grant FY2024—For Action*
- b. 1.13 Date and Time of Library Board Meetings 2024—For Action*
- c. All Staff Attendance to Reaching Forward Conference on May 10, 2024—For Discussion
- d. Library Closures for Professional Development on Friday, May 10, 2024, Friday, August 1, 2024 and Friday, December 6, 2024. — For Action*
- e. PLA Conference Attendance for Library Director — For Action*

- 12) **LIBRARY DIRECTOR'S REPORT**

- 13) **ANNOUNCEMENTS**

The next regular meeting of the South Holland Library Board of Trustees is Monday, January 22, 2024 at 6:00 p.m.

- 14) **ADJOURNMENT**

**Attachment included in Board packet. For further information, please contact: Christyn Rayford, Library Director; South Holland Public Library, 16250 Wausau Avenue, South Holland, IL 60473; 708-527-3104 or christyn@shlibrary.org. Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Library Director at least 24 hours in advance of the meeting date.*