

MINUTES OF THE AUGUST 28, 2023
REGULAR MEETING
OF THE SOUTH HOLLAND PUBLIC LIBRARY
BOARD OF TRUSTEES

1) CALL TO ORDER

President Vanessa Bradley called to meeting to order at 6:00 pm.

2) ROLL CALL

Present: President Vanessa Bradley, Vice President Felicia Houston, Secretary Elaine MacKenzie, Trustee Sonya Harrington, Trustee Janice Newman, Trustee, Angela Oldenkamp, Director Christyn Rayford, and Assistant Director Amilcar Perez.

Absent: Treasurer Patricia McCreary Cannon

3) INTRODUCTION OF GUESTS

4) PUBLIC COMMENTS

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

5) CORRESPONDENCE - NONE

6) APPROVAL OF MINUTES

- a. Secretary Elaine Mackenzie moved to approve the minutes of the July 24, 2023, Regular Meeting of the South Holland Public Library Board of Trustees. Vice-President Houston seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Felicia Houston, Elaine MacKenzie, Sonya Harrington, Janice Newman, Angela Oldenkamp

Nays: None

Absent: Patricia McCreary Cannon

Motion carried.

7) APPROVAL OF BILLS

- a. Trustee Elaine MacKenzie moved to approve the August 28, 2023 bills submitted for payment in the amount of \$35,278.58. Vice-President Felicia Houston seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Felicia Houston, Elaine MacKenzie, Sonya Harrington, Janice Newman, Angela Oldenkamp

Nays: None

Absent: Patricia McCreary Cannon

Motion carried.

8) FINANCIAL REPORTS

- a. Secretary Elaine MacKenzie moved to approve the *Revenue & Expenditure Reports Year-to-Date* for August 2023. Trustee Angela Oldenkamp seconded the motion.

Rollcall:

**Attachment included in Board packet. For further information, please contact: Christyn Rayford, Library Director; South Holland Public Library, 16250 Wausau Avenue, South Holland, IL 60473; 708-527-3104 or christyn@shlibrary.org. Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Library Director at least 24 hours in advance of the meeting date.*

Ayes: Vanessa Bradley, Felicia Houston, Elaine MacKenzie, Sonya Harrington, Janice Newman, Angela Oldenkamp

Nays: None

Absent: Patricia McCreary Cannon

Motion carried.

- b. Review Village Financials*

9) COMMITTEE REPORTS

- a. Building & Grounds – Nothing to Report

- b. Finance – Nothing to report

10) UNFINISHED BUSINESS

- a. Illinois Library Standards Chapters 5 & 6 — For Discussion

No comments

11) NEW BUSINESS

- a. Correction 1.6 Bill of Rights— For Action

Secretary Elaine MacKenzie moved to approve the amendment of 1.6 Bill of Rights as discussed. Trustee Janice Newman seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Felicia Houston, Elaine MacKenzie, Sonya Harrington, Janice Newman, Angela Oldenkamp

Nays: None

Absent: Patricia McCreary Cannon

Motion carried.

12) LIBRARY DIRECTOR'S REPORT

- a. Director Rayford informed that the Summer Reading Program was a success with a 76% of reading tracking sheets completed. She also mentioned that other programs such as the Summer Finale Swimming Party, Mobil MDV, Bus Trip were successful as well.
- b. She informed that we are in search of a Custodian.
- c. She informed that plans for a successful celebration of the Hispanic Heritage Month are in place. Throughout the month there will be activities and programs leading up to a grand celebration on October 12.
- d. She informed that the implementation of a new phone system is on its way.

13) ANNOUNCEMENTS

The next regular meeting of the South Holland Library Board of Trustees is September 25, 2023, at 6:00 p.m.

14) ADJOURNMENT

Secretary Elaine MacKenzie moved to adjourn the meeting at 6:14 p.m. Motion carried unanimously.

Elaine MacKenzie, Secretary

Date

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