

**MINUTES OF THE APRIL 25, 2022
REGULAR MEETING
OF THE SOUTH HOLLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
NORTH MEETING ROOM**

1) Call to Order: President Vanessa Bradley called the meeting to order at 6:07 p.m.

2) Roll call:

Present: President Vanessa Bradley, Treasurer Pat McCreary Cannon, Secretary Elaine MacKenzie, Trustee Angela Oldenkamp, Trustee Janice Newman, Library Director Christyn Rayford and Business Manager Edna Burns.

Absent: Vice-President Felicia Houston, Trustee Pat Rohm

3) Introduction of Guests

4) Public Comments – None

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

5) Correspondence – None

6) Approval of Minutes

a) Treasurer McCreary Cannon moved to approve the Minutes of the regularly scheduled meeting on March 28, 2022 of the South Holland Public Library Board of Trustees. Trustee Oldenkamp seconded the motion.

Roll Call:

Ayes: Bradley, MacKenzie, McCreary Cannon, Newman, Oldenkamp,

Nays: None

Absent: Houston, Rohm

Motion carried.

b) Approval of Minutes from Finance Committee meeting

President Bradley moved to approve the Minutes from the March 28, 2022 Finance Committee meeting of the South Holland Public Library Board. Trustee Newman seconded the motion.

Roll Call:

Ayes: Bradley, MacKenzie, McCreary Cannon, Newman, Oldenkamp,

Nays: None

Absent: Houston, Rohm

Motion carried.

7) Approval of Bills

a) Treasurer McCreary Cannon moved to approve the April 25, 2022 bills submitted for payment in the amount of \$48,908.95. Secretary MacKenzie seconded the motion.

Roll Call:

Ayes: Bradley, MacKenzie, McCreary Cannon, Newman, Oldenkamp,

Nays: None

Absent: Houston, Rohm

Motion carried.

8) Financial Reports

- a) Secretary MacKenzie moved to approve the *Revenue & Expenditure Reports Year-to-Date* for April, 2022. Trustee Newman seconded the motion.

Roll Call:

Ayes: Bradley, MacKenzie, McCreary Cannon, Newman, Oldenkamp.

Nays: None

Absent: Houston, Rohm

Motion carried.

- b) Review of Village Financials.

9) Committee Reports

- a) Building & Grounds – Director Rayford reported that the Library had bid openings for the renovation on April 20, 2022.

- b) Finance – No Report

10) Unfinished Business

11) New Business

- a) **Resolution 2023-02 Non-Resident Fee – For Action**

Secretary MacKenzie moved to approve Resolution 2023-02 Authorizing Non-Resident Cards for FY2022-2023 in the amount of \$268.00. Treasurer McCreary Cannon seconded the motion.

Roll Call:

Ayes: Bradley, MacKenzie, McCreary Cannon, Newman, Oldenkamp.

Nays: None

Absent: Houston, Rohm

Motion carried.

- b) **Strategic Plan Goals Year 4 FY2022-2023 – For Action**

Trustee Newman moved to approve the Strategic Plan Goals Year 4 FY2022-2023. Secretary MacKenzie seconded the motion.

Roll Call:

Ayes: Bradley, MacKenzie, McCreary Cannon, Newman, Oldenkamp.

Nays: None

Absent: Houston, Rohm

Motion carried.

12) Library Director's Report

- a) Director Rayford informed the Board that ATLAS Trustee Day is Saturday, May 21, 2022.

- b) She informed the Board that the Statement of Economic Interest deadline is May 1st.

- c) She asked the Board for T-shirt sizes for Summer Reading shirts.

13) Announcements

The next regular meeting of the South Holland Public Library Board of Trustees is May 23, 2022 at 6:00 p.m.

14) Adjournment

At 6:49 p.m. Secretary MacKenzie moved the Board adjourn until the next regular meeting. Trustee Newman seconded the motion. Motion unanimously carried.

(Secretary's Signature)

Date