

**MINUTES OF THE MAY 23, 2022
REGULAR MEETING
OF THE SOUTH HOLLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
NORTH MEETING ROOM**

1) Call to Order: President Vanessa Bradley called the meeting to order at 6:02 p.m.

2) Roll call:

Present: President Vanessa Bradley, Vice-President Felicia Houston, Treasurer Pat McCreary Cannon, Secretary Elaine MacKenzie, Trustee Pat Rohm, Trustee Angela Oldenkamp, Library Director Christyn Rayford and Business Manager Edna Burns.

Absent: Trustee Janice Newman

3) Introduction of Guests

4) Public Comments – None

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

5) Correspondence – None

6) Approval of Minutes

a) Treasurer McCreary Cannon moved to approve the Minutes of the regularly scheduled meeting on April 25, 2022 of the South Holland Public Library Board of Trustees. Secretary MacKenzie seconded the motion.

Roll Call:

Ayes: Bradley, Houston, MacKenzie, McCreary Cannon, Rohm, Oldenkamp,

Nays: None

Absent: Newman

Motion carried.

7) Approval of Bills

a) Treasurer McCreary Cannon moved to approve the final April bills for FY2021-2022 submitted for payment in the amount of \$57,088.70. Secretary MacKenzie seconded the motion.

Roll Call:

Ayes: Bradley, Houston, MacKenzie, McCreary Cannon, Rohm, Oldenkamp,

Nays: None

Absent: Newman

Motion carried.

b) Secretary MacKenzie moved to approve the May, 2022 bills submitted for payment in the amount of \$12,583.96. Trustee Oldenkamp seconded the motion.

Roll Call:

Ayes: Bradley, Houston, MacKenzie, McCreary Cannon, Rohm, Oldenkamp,

Nays: None

Absent: Newman
Motion carried.

8) Financial Reports

- a) Trustee Oldencamp moved to approve the *Revenue & Expenditure Reports Year-to-Date* for April, 2022. Treasurer McCreary Cannon seconded the motion.
Roll Call:
Ayes: Bradley, Houston, MacKenzie, McCreary Cannon, Rohm, Oldenkamp.
Nays: None
Absent: Newman
Motion carried.
- b) Trustee Oldencamp moved to approve the *Revenue & Expenditure Reports Year-to-Date* for May, 2022. Vice-President Houston seconded the motion.
- b) Review of Village Financials.

9) Committee Reports

- a) Building & Grounds – No Report
- b) Finance – No Report

10) Unfinished Business

11) New Business

- a) **Library Closing for In-Service Day– For Action**
Vice-President Houston moved to approve closing the Library for Staff In-Service day on Friday, July 29, 2022.
Roll Call:
Ayes: Bradley, Houston, MacKenzie, McCreary Cannon, Rohm, Oldenkamp.
Nays: None
Absent: Newman
Motion carried.
- b) **Fall Library Board Meeting Alternate Locations-For Discussion**
The Board agreed to meet on Zoom in the Fall due to space limitations during renovation. Vice President Houston informed us that Covid-19 numbers continue to rise as well as a mitigating factor.

Library Director's Report

- a) Director Rayford informed the Board that the Summer Reading Kick-off will be held on Saturday, June 4, 2022. There will be food, a petting zoo and fun for all.
- b) She informed the Board that the Library Rummage Sale will take place on Saturday, June 25, 2022 from 10 a.m. to 1 p.m. Trustee Pat Rohm and Trustee Angela Oldencamp agreed to participate.
- c) She informed the Board of Juneteenth activities. Chicago Mobile Makers and Clarence Goodman.
- d) She confirmed that the renovation will begin on Monday, August 1, 2022.

13) Announcements

The next regular meeting of the South Holland Public Library Board of Trustees is June 27, 2022 at 6:00 p.m.

14) Adjournment

At 6:37 p.m. Secretary MacKenzie moved the Board adjourn until the next regular meeting. Vice-President Houston seconded the motion. Motion unanimously carried.

(Secretary's Signature)

Date