

**MINUTES OF THE JULY 25, 2022
REGULAR MEETING
OF THE SOUTH HOLLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
NORTH MEETING ROOM**

1) **Call to Order:** President Vanessa Bradley called the meeting to order at 6:05 p.m.

2) **Roll call:**

Present: President Vanessa Bradley, Treasurer Pat McCreary Cannon, Secretary Elaine MacKenzie, Trustee Pat Rohm, Library Director Christyn Rayford and Business Manager Edna Burns.

Vice-President Felicia Houston arrived at 6:08 p.m.

Absent: Trustee Janice Newman

3) **Introduction of Guests**

4) **Public Comments – None**

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

5) **Correspondence – None**

6) **6) Approval of Minutes**

a) Treasurer McCreary Cannon moved to approve the Minutes of the regularly scheduled meeting on June 27, 2022 of the South Holland Public Library Board of Trustees. Secretary MacKenzie seconded the motion.

Roll Call:

Ayes: Bradley, Houston, MacKenzie, McCreary Cannon, Rohm, Oldencamp

Nays: None

Absent: Newman

Motion carried.

7) **Approval of Bills**

A) Trustee Oldencamp moved to approve the July 25, 2022 bills submitted for payment in the amount of \$59,172.73. Trustee Rohm seconded the motion.

Roll Call:

Ayes: Bradley, Houston, MacKenzie, McCreary Cannon, Rohm, Oldencamp

Absent: Newman

Motion carried.

8) **Financial Reports**

a) Secretary MacKenzie moved to approve the *Revenue & Expenditure Reports Year-to-Date* for July, 2022. Treasurer McCreary Cannon seconded the motion.

Roll Call:

Ayes: Bradley, Houston, MacKenzie, McCreary Cannon, Rohm, Oldencamp

Nays: None

Absent: Newman

Motion carried.

- b) Review of Village Financials.

9) Committee Reports

- a) Building & Grounds – Trustee Rohm reported that the renovation will begin on August 1st.
- b) Finance – No Report

10) Unfinished Business

11) New Business

a) Resolution 2023-03 Transferring Funds to Other Cash – For Action

Trustee Rohm moved to approve Resolution 2023-03 Transferring funds to other cash. Vice-President Houston seconded the motion.

Roll Call:

Ayes: Bradley, Houston, MacKenzie, McCreary Cannon, Rohm, Oldencamp

Nays: None

Absent: Newman

Motion carried.

12) Library Director's Report

- a) Director Rayford stated that the renovation will begin on Monday, August 1st.
- b) She informed the Board that the Head of Youth Services will be leaving July 29th. They are looking to rehire.
- c) Summer Reading is over.
- d) We have posted the Youth Services Librarian position until July 5th.
- e) We will hold programs at Sand Ridge Nature Center, SOHO Sweets and the Community Center during renovation.

13) Announcements

The next regular meeting of the South Holland Public Library Board of Trustees is August 22, 2022 at 6:00 p.m.

14) Adjournment

At 6:19 p.m. Secretary MacKenzie moved the Board adjourn until the next regular meeting. Trustee Rohm seconded the motion. Motion unanimously carried. The meetings from August through December will be held via Zoom during renovation.

(Secretary's Signature)

Date