



# South Holland Public Library

www.shlibrary.org

16250 Wausau Avenue • South Holland, IL 60473 • Phone: (708) 527-3150 • Fax: (708) 331-6557

## SOUTH HOLLAND PUBLIC LIBRARY FINANCE COMMITTEE MEETING MINUTES

Monday, March 27, 2023  
Small Meeting Room  
5:00 p.m.

### 1) Call to Order

The meeting was called to order by Treasurer Patricia McCreary at 5:01 pm.

### 2) Roll Call

Treasurer Pat McCreary, President Vanessa Bradley, Trustee Pat Rhom present.

### 3) Approval of Minutes

- a) Approval of the minutes from the Finance Committee meeting on January 23, 2023.\*

President Bradley moved to approve the minutes of the January 23, 2023 Finance Committee Meeting. Pat Rhom seconded the motion.

#### Roll Call:

Ayes: Pat McCreary, Vanessa Bradley, Pat Rhom.

Nays: None

Absent: None

Motion Carried

#### Comments:

Director Rayford mentioned that Public Services is hiring a new staff member, Circulation has two vacancies to fill, and that she will be looking to hire a Community Engagement Manager in the near future.

### 4) New Business

#### a) Working Budget FY2022-2023.

*The working budget for FY2022-2023 totals \$2,652,831.00.*

#### Comments:

Director Rayford indicated the 4.5% levy increase was mostly allocated to Salaries, Medical Insurance, FICA, and IMRF contributions.

*For further information regarding this meeting agenda, please contact:*

*Christyn Rayford, Library Director; South Holland Public Library, 16250 Wausau Avenue, South Holland, IL 60473; 708-527-3150 or [christyn@shlibrary.org](mailto:christyn@shlibrary.org). Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Library Director at least 24 hours in advance of the meeting date.*



# South Holland Public Library

www.shlibrary.org

16250 Wausau Avenue • South Holland, IL 60473 • Phone: (708) 527-3150 • Fax: (708) 331-6557

Director Rayford added that there will be an increase in travel and professional development for staff to attend local and regional conferences. The purpose is to share their knowledge through presentations. She pointed out two recent examples of successful presentations: Regina Townsend, Head of Youth Services presented at ATLAS Director's Retreat and Rosie Camargo presented at Reaching Forward.

Director Rayford mentioned she is looking for ways to cut costs. For example, looking at a new website hosting or a more cost efficient background check company.

## **b) Resolution 2024-01 Library Appropriation and Levy for FY2023-2024.**

The motion to approve the appropriation for FY2023-2024 totals \$ 2,652,831.00 and the levy totals \$ 2,484,331.00 was set to be reviewed at the Regular Board Meeting.

### Comments:

Director Rayford indicated that we are in a good financial position after the renovation and the next major project for the building would be the roof in the next 4 years, approximately and would look into applying for the Live and Learn grant again at that time.

## **5) Announcements**

No announcements

## **6) Adjournment**

Treasurer, Pat McCreary moved to adjourn the meeting at 5:26. Motion was carried unanimously.

---

Board President

---

Date

*For further information regarding this meeting agenda, please contact:*

*Christyn Rayford, Library Director; South Holland Public Library, 16250 Wausau Avenue, South Holland, IL 60473; 708-527-3150 or [christyn@shlibrary.org](mailto:christyn@shlibrary.org). Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Library Director at least 24 hours in advance of the meeting date.*