

MINUTES OF THE SEPTEMBER 25, 2023  
REGULAR MEETING  
OF THE SOUTH HOLLAND PUBLIC LIBRARY  
BOARD OF TRUSTEES

1) **CALL TO ORDER**

President Vanessa Bradley called the meeting to order at 6:04.

2) **ROLL CALL**

Present: President Vanessa Bradley, Vice President Felicia Houston, Treasurer Patricia McCreary Cannon, Secretary Elaine MacKenzie, Trustee Sonya Harrington, Trustee, Angela Oldenkamp, Director Christyn Rayford, and Assistant Director Amilcar Perez.

Absent: Trustee Sonya Herrington, Trustee Janice Newman arrived at 6:15 pm

3) **INTRODUCTION OF GUESTS - None**

4) **PUBLIC COMMENTS - None**

Members of the Public are invited to speak to the Board. Speakers are allowed three (3) minutes to address the Board. Individuals will not be allowed to speak a second time until all speakers who wish to address the Board have been recognized.

5) **CORRESPONDENCE - None**

6) **APPROVAL OF MINUTES**

- a. Treasurer Patricia McCreary Cannon moved to approve the minutes of the August 28, 2023, Regular Meeting of the South Holland Public Library Board of Trustees. Secretary Elaine MacKenzie seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Felicia Houston, Patricia McCreary Cannon, Elaine MacKenzie, Angela Oldenkamp

Nays: None

Absent: Sonya Herrington, Janice Newman

Motion carried.

7) **APPROVAL OF BILLS**

- a. Trustee Angela Oldenkamp moved to approve the September 25, 2023 bills submitted for payment in the amount of \$ 36,502.62. Treasurer Patricia McCreary Cannon seconded the motion.

Rollcall:

Ayes: Vanessa Bradley, Felicia Houston, Patricia McCreary Cannon, Elaine MacKenzie, Angela Oldenkamp

Nays: None

Absent: Sonya Herrington, Janice Newman

Motion carried.

8) **FINANCIAL REPORTS**

- a. Secretary Elaine MacKenzie moved to approve the Revenue & Expenditure Reports Year-to-Date for September 2023. Treasurer Patricia McCreary Cannon seconded the motion.

*\*Attachment included in Board packet. For further information, please contact: Christyn Rayford, Library Director; South Holland Public Library, 16250 Wausau Avenue, South Holland, IL 60473; 708-527-3104 or [christyn@shlibrary.org](mailto:christyn@shlibrary.org). Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Library Director at least 24 hours in advance of the meeting date.*

Rollcall:

Ayes: Vanessa Bradley, Felicia Houston, Patricia McCreary Cannon, Elaine MacKenzie, Janice Newman, Angela Oldenkamp.

Nays: None

Absent: Sonya Herrington

Motion carried.

- b. Review Village Financials\*

**9) COMMITTEE REPORTS**

- a. Building & Grounds – No report
- b. Finance – No report

**10) UNFINISHED BUSINESS**

- a. Illinois Library Standards Chapters 7 & 8 — For Discussion  
No comments

**11) NEW BUSINESS – No new business**

**12) LIBRARY DIRECTOR’S REPORT**

- a. Director Christyn Rayford reminded the Board about the Hispanic Heritage Month Grand Celebration on October 12 at 6 pm.
- b. She informed that Markeeda Cadle was hired as Custodian.
- c. She informed that the Safety Committee has sought input from the Village PD for our preliminary emergency response procedures.

**13) ANNOUNCEMENTS**

The next regular meeting of the South Holland Library Board of Trustees is Monday, October 23, 2023 at 6:00 p.m.

**14) ADJOURNMENT**

Secretary Elaine MacKenzie moved to adjourn the meeting at 6:34 p.m. Trustee Janice Newman seconded the motion. Motion carried unanimously

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Elaine MacKenzie, Secretary

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Date

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